

Chattagram International Medical College & Hospital

323/434, Haji Chand meah road, Shamsar Para, Chandgoang, Chittagong

Application Form for Administrative Position

Date:

Application for the post of _____ Department: _____

Name:.....

Date of Birth : Age : Years.....Months.....Days

Contact No..... E-mail:

NID/Birth Certificate No.....

• Educational Qualification

Examination	Subject/ Group	Institution	Board/University	Passing Year	Result

Experience:

Name of Organization	Designation	Duration	From & To

• Extra Qualification

Name of Course/Program	Subject	Institution	Duration	Total Credit/Marks	Remarks

• **Language Proficiency:**

Language	Writing	Reading	Speaking

Write: Excellent, good, fair, weak, nil (as the case may be)

• **Personal Details:**

Father's Name: _____

Husband's/Spouse's Name: _____

Mother's Name: _____

Marital Status: _____ Religion: _____ Blood Group: _____

Present Address: C/O: _____ Village: _____

Post Office: _____ Post Code: _____ Ward/Union _____

Police Station: _____ District: _____

Permanent Address: C/O: _____ Village: _____

Post Office: _____ Post Code: _____ Ward/Union _____

Police Station: _____ District: _____

Computer Literacy: _____

• **Names and address of 2(two) referees who are not your relatives:**

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Documents Enclosure

1. Color Photo 4 Pieces
2. Photo Copy of All Academic Certificates
3. Experience Certificates (if any)
4. National ID/Birth Certificate

Name & Signature of the Applicant